

# HOW TO GET CERTIFIED

## South Central Texas Regional Certification Agency



**SCTRCA**

South Central Texas  
Regional Certification Agency

02/11/2026

# OBJECTIVES

- Certification Programs
- Types of Certifications
- Areas that we Cover for Local and Federal Program
- Benefits of being certified
- How to Apply online for SMWVBE and DBE/ACDBE
- NAICS Codes
- Marketing your Business
- Leveraging your Certification
- Resource Partners

# Certifications



## Local Program



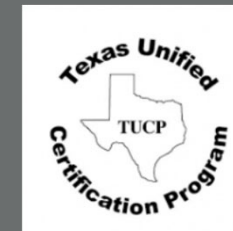
## Designations

- Small Business Enterprise (SBE)
- Minority Business Enterprise (MBE)
- Women Business Enterprise (WBE)
- Veteran Business Enterprise (VBE)

- African American Business Enterprise (AABE)
- Asian American Business Enterprise (ABE)
- Disabled Individual Business Enterprise (DIBE)
- Emerging Small Business Enterprise (ESBE)
- Hispanic American Business Enterprise (HABE)
- Native American Business Enterprise (NABE)

## Federal Program

- Disadvantage Business Enterprise (DBE)
- Airport Concessionaire Disadvantage Business Enterprise (ACDBE)



# Breakdown of Certifications

## SMWVBE Program

- Certifications offered: ABE, AABE, DIBE, ESBE, HABE, MBE, NABE, SBE, VBE and WBE
- To be considered eligible for any of the certification programs a firm must be independent and for-profit owned by a majority of U.S. Citizens or legally permanent residents.
- All participants must submit documentation to prove they fall into one of these categories. Types of documents required vary by certification type requested.

## Federal Program

- Certifications offered: DBE and ACDBE
- The Airport Concessionaire Disadvantaged Business Enterprise (ACDBE) and Disadvantaged Business Enterprise (DBE) are reviewed and processed according to the [Texas Unified Certification Program \(TUCP\)](#) the TUCP follows Federal regulations [49 CFR Part 26 and Part 23](#).

# Inside or Outside of the Jurisdiction? Fees?

## In the Jurisdiction

If your firm is headquartered in the jurisdiction of the SCTRCA and is registered as a Domestic entity, there is no cost for the initial certification or recertification



## Local Jurisdiction Counties

Atascosa  
Bandera  
Bexar  
Caldwell  
Comal  
Frio  
Goliad  
Guadalupe  
Hays  
Karnes  
Kendall  
Kerr  
McMullen  
Medina  
Uvalde  
Wilson



## Outside the Jurisdiction

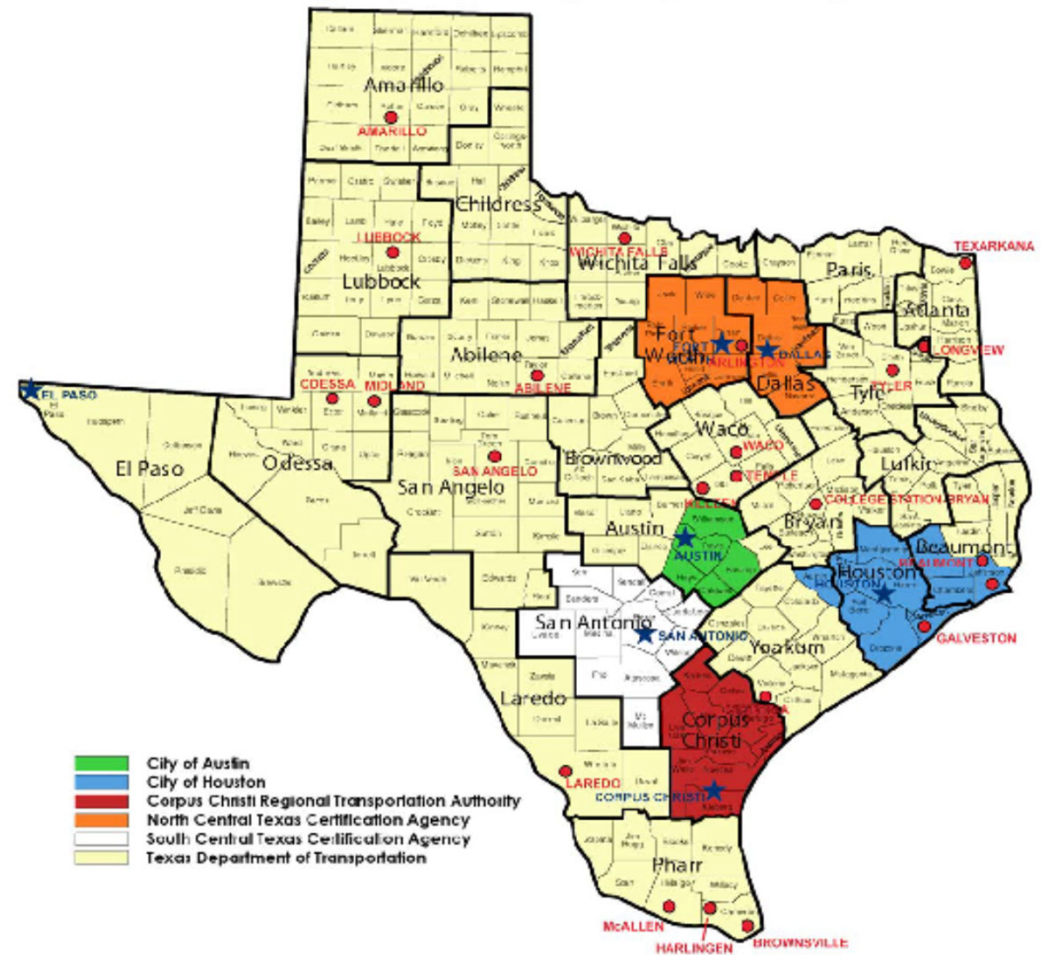
If your firm is headquartered outside the jurisdiction of the SCTRCA or registered as a foreign entity, the initial certification fee is \$350 if, and the renewal fee is \$150.

# Federal Program DBE/ACDBE

## DBE Service Counties:

Atascosa  
 Bandera  
 Bexar  
 Comal  
 Frio  
 Guadalupe  
 Kendall  
 Kerr  
 McMullen  
 Medina  
 Uvalde  
 Wilson

## Texas Unified Certification Program Certifying Agency Region Map



# BENEFITS BEING CERTIFIED

- No Cost to Apply – Certification is 100% free.
- Recognized by Member Entities & Corporate Partners – Your certification is accepted by a wide network of public organizations.
- Gain a Competitive Edge – Stand out from your competitors in the procurement process.
- Boost Your Cash Flow – Certification can open doors to contracts that keep revenue flowing.
- Enhanced Visibility – Be listed in a searchable database used by buyers seeking diverse suppliers.
- Access to New Revenue Streams – Expand your business into government and corporate contracting.
- Receive Bid Opportunities – Get notified about contracting opportunities from multiple sources.

# How to Apply Online

1. Website – <https://sctrca.gob2g.com>
2. Click on: Apply For Certification Tab
3. Create an Account , if you do not have one
4. Start Applying

# What can you apply for online

1. Reciprocal Certification
2. New Out-of-Jurisdiction Certification
3. Out of Jurisdiction Renewal Certification
4. New Local Application Certification
5. Local Renewal Application Certification
6. New DBE/ACDBE Certification - *Paused*
7. DBE/ACDBE Declaration of Eligibility - *Paused*
8. Add NAICS Codes- Expansion
9. Update Changes or Report Changes

# NAICS Code

- A NAICS Code, is a classification within the North American Industry Classification System. [www.naics.com](http://www.naics.com)
- Six Digit Code, use for Services rendered or Business size
- Use this Code(s) to complete your application
- Vendors can always add more codes as your business changes or grows
- Select codes that you receive 80% of revenue for your business

# Starting an Online Application

## Online Certification

Welcome!

You are about to complete the online M/WBE certification application for the City of Pensacola.

### Need Help?

- [Download the user manual](#)
- [Sign up for a Training Class](#)

### New Certification

Your firm is not currently certified.

[Create Account](#)

I Forgot My Username & Password

[Lookup Account](#)

### Renew Your Certification

I Know My Username & Password

[Login](#)

I Forgot My Username & Password

[Lookup Account](#)

After logging in to your account, you will be directed to the application form. You can also click the Apply for Certification link on the right side of the "Dashboard." If you require technical assistance while completing the application, please use our [online support form](#).

# Starting an Online Application



## Certification Application

Help & Tools

### Welcome to the South Central Texas Regional Certification Agency (SCTRCA) online application for Disadvantaged Business Enterprises (DBE), Airport Concession Disadvantaged Business Enterprises (ACDBE), Small, Minority, Women, Veteran, Business Enterprise (SMWVBE).

Need Help?  
[User manual](#)  
[Sign up for a Training Class](#)

Thank you for your interest in becoming certified with the South Central Texas Regional Certification Agency (SCTRCA). Certification with the SCTRCA will allow your company to sell your product or service as an eligible African American (AABE), Asian American (ABE), Disabled Individual (DIBE), Emerging Small Business (ESBE), Hispanic American (HABE), Minority (MBE), Native American (NABE), Small (SBE), Veteran (VBE), and Woman - owned (WBE) to public and private member entities. The SCTRCA is responsible for the certification process to ensure that only firms meeting the eligibility criteria can participate as an AABE, ABE, DIBE, ESBE, HABE, MBE, NABE, SBE, VBE and WBE. This certification is not to be confused with the Disadvantaged Business Enterprise (the "DBE") program which is a federal program based upon Federal Law.

The Airport Concessionaire Disadvantaged Business Enterprise (ACDBE) and Disadvantaged Business Enterprise (DBE) are reviewed and processed according to the Texas Unified Certification Program (TUCP). The TUCP follows Federal regulations, 49 CFR, Part 26 and Part 23.

To be considered eligible for any of the certification programs a firm must be independent and for-profit owned by a majority of U.S. Citizens or legally permanent residents. The SCTRCA verifies that firms meet the requirements for certification. A firm applying for certification with the SCTRCA must meet the certification criteria to be considered a Disadvantaged, Small, Minority and Woman-Owned Business Enterprise.

SCTRCA certification services are provided for free to Applicants residing within the jurisdiction. The SCTRCA will charge Applicants residing outside the SCTRCA jurisdiction fees for any and all Certification Reviews made during the certification process regardless of whether Applicant becomes certified, and during any and all post-certification Site Visits.

### Types of Certifications and Qualifications for Certification:

- [Small, Minority, Women, Veteran, Business Enterprise \(SMWVBE\)](#);
- [Disadvantaged Business Enterprises/Airport Concessions Disadvantaged Business Enterprises \(DBE/ACDBE\)](#)

### Select an Option

[Your business is currently certified by the South Central Texas Regional Certification Agency.](#)

[Your business is \*\*not\*\* currently certified by the South Central Texas Regional Certification Agency.](#)



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## Certification Application

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### Welcome to the South Central Texas Regional Certification Agency (SCTRCA) online application for Disadvantaged Business Enterprises (DBE), Airport Concession Disadvantaged Business Enterprises (ACDBE), Small, Minority, Women, Veteran, Business Enterprise (SMWVBE).

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### Types of Certifications and Qualifications for Certification:

- [Small, Minority, Women, Veteran, Business Enterprise \(SMWVBE\):](#)
- [Disadvantaged Business Enterprises/Airport Concessions Disadvantaged Business Enterprises \(DBE/ACDBE\)](#)

### Select an Option

[Your business is currently certified by the South Central Texas Regional Certification Agency.](#)

[You would like to submit a DBE/ACDBE Annual Affidavit.](#)

[You would like to report a change or update your certification record.](#)

Changes include Add/update commodity, supply, and/or service work categories on your certification.

[You would like to submit a Local Renewal Application.](#)

[You would like to submit an Out of Jurisdiction Renewal Application.](#)

[Your business is \*\*not\*\* currently certified by the South Central Texas Regional Certification Agency.](#)

Return to Certification List



# New Local (SMWVBE) Application for South Central Texas Regional Certification Agency

## New Local (SMWVBE) Application

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This application is for firm's seeking Small Business Enterprise (SBE), Minority Business Enterprise (MBE), Women-Owned Business Enterprise (WBE), Veteran-Owned Business Enterprise (VBE), African American Business Enterprise (AABE), Asian American Business Enterprise (ABE), Disabled Individual Business Enterprise (DIBE), Emerging Small Business Enterprise (ESBE), Hispanic American Business Enterprise (HABE), Native American Business Enterprise (NABE) certification.

The SCTRCA is responsible for the certification process to ensure that only firms meeting the eligibility criteria can participate as an AABE, ABE, DIBE, ESBE, HABE, MBE, NABE, SBE, VBE and WBE.

**IMPORTANT NOTICES:**

The SCTRCA reserves the right to request any additional information deemed necessary to determine if a firm is certifiable. The burden of proof of ownership, management and control of the business is on the Applicant. Failure to cooperate and/or provide requested information within the time specified, is grounds for termination in the processing of your application for Certification. If at any time the SCTRCA has reason to believe that any person or firm has willfully and knowingly provided incorrect or false information, the SCTRCA will initiate de-certification procedures. Decertification is automatic if a certified business enterprise has a change in ownership, management or control and does not notify the SCTRCA within 30 days of said change. To locate SCTRCA business enterprise certification policies and procedures, please visit [www.sctrca.org](http://www.sctrca.org).

SCTRCA certification services are provided for free to Applicants residing within the jurisdiction. The SCTRCA will charge Applicants residing outside the SCTRCA jurisdiction fees for any and all Certification Reviews made during the certification process regardless of whether Applicant becomes certified, and during any and all post-certification Site Visits. The SCTRCA is a non-profit agency, therefore, extraordinary expenses for providing certification services beyond its jurisdiction must be recaptured. Charges will be incurred at the expense of the Applicant or certified business residing outside of the SCTRCA jurisdiction for actual costs incurred by the SCTRCA for Certification Reviews and Site Visits. Such charges include but are not limited to mileage, travel, lodging and per diem. Firms seeking certification using services provided by other sources (fee based or otherwise) are not guaranteed certification by the SCTRCA. Should a firm require assistance, please contact the SCTRCA.

**VENDOR DIRECTORY/DATABASE DISCLOSURE:**

The SCTRCA does not disclose information which may be regarded as proprietary or confidential under federal and/or state law. However, as a part of its outreach efforts, the SCTRCA maintains a vendor directory/database which is available to the general public. The information in the vendor directory/database consists of Firm name, contact person, address, fax and phone numbers, service or product provided and certification status, if any. No proprietary or financial information is included. Unless this provision is crossed out and initialed by Firm, the directory information of the Firm will be available to the public on the database.

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### Company & Contact Information

Select a company type and application auto-fill option. Confirm or enter your personal and company email addresses to permit us to contact you quickly for technical support, if needed.

YOUR EMAIL ADDRESS \*

COMPANY EMAIL \*

COMPANY TYPE \*

AUTOFILL \*  
You can save time by using a previous application to fill in the answers; note that you will need to access each section of the application to review and lock-in the auto-filled information to ensure it is accurate and correctly formatted. Select an option below:  
 Use existing account information to auto-fill application

- Prior applications with South Central Texas Regional Certification Agency - Relevant previous application data will be copied to the new record.**
- Use South Central Texas Regional Certification Agency New Local (SMWVBE) Application  
Submitted 8/14/2019 by SCTRCA Test1: Received & In Process
  - Use South Central Texas Regional Certification Agency New Out of Jurisdiction Local (SMWVBE) Application  
Submitted 8/14/2019 by SCTRCA Test1: Submitted, Deadline Reached



## Certification Application: Document List Preview for LLC

In addition to completing an application form, you will be required to submit supporting documents with your application.

**Mandatory** documents must be submitted with your application; there are no exceptions. **Required** documents must be submitted if applicable to the type of your firm and nature of its work. If you have any questions, please contact the organization before starting.

Review the items below **before** beginning the process to ensure you are able to and are comfortable providing the requested information. If you are unable or unwilling to provide the **Mandatory** documents, **do not proceed**. Failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and your firm could ultimately be denied certification.

**EXCEPTIONS** (i.e. certified vendors seeking to streamline the application process or seeking reciprocity pursuant to SCTRCA policy):  
Small Business Administration Section 8(a) A firm that has been certified by the Texas Unified Certification Program (the "TUCP") will be granted SCTRCA Certification upon evidence of current TUCP Certification. The reciprocal SCTRCA issued certification will be valid for two years.

This document list will continue to be available after you start the application (click the **Documents** tab). You can also print the list to [your printer](#) or a [PDF file](#).

Check this box and click **Continue** to start the application process.

**ALERT:** to ensure security of your New Local (SMWVBE) Application, only **YOU** will have access to this record once it is created. By starting the process, it will initially be assigned to you, and no one else can access unless you reassign it to another user for completion or explicitly grant access by clicking the Utilities tab and adding a user to the Access List.

**Timeline:** you will have **90 days** to complete and submit this New Local (SMWVBE) Application. Otherwise, the record will self-delete on **1/13/2020**. Periodic reminders will be sent to you by email up to that point. A deleted New Local (SMWVBE) Application cannot be recovered; you will need to start again.

Continue

Return

### Mandatory Documents

All **mandatory** documents must be provided with the New Local (SMWVBE) Application. Failure to submit a mandatory document will result in a delay in processing and/or could result in denial.

**Federal Tax Returns (and extensions) for affiliations with related schedules, for the past 3 years**

**Most recent 3 years, Complete Business Federal Income Tax Returns (all schedule and attachments)**

For each disadvantaged owner.

**Most recent 3 years, Complete Personal Federal Income Tax Returns (all schedule and attachments)**

For each disadvantaged owner.

**Franchise Agreement**

**Operating Agreement with any amendments (for LLCs)**

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## Mandatory Documents

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### Federal Tax Returns (and extensions) for affiliations with related schedules, for the past 3 years

#### Most recent 3 years, Complete Business Federal Income Tax Returns (all schedule and attachments)

For each disadvantaged owner.

#### Most recent 3 years, Complete Personal Federal Income Tax Returns (all schedule and attachments)

For each disadvantaged owner.

### Franchise Agreement

### Operating Agreement with any amendments (for LLCs)

### Minutes of organizational meeting

### Minutes of last annual meeting

### Both sides membership certificates and membership unit transfer ledger (LLC)

(Issued and Voided) front and back

### Membership Register

### Copy of Federal Employer Identification Number (EIN), Letter from the IRS or Social Security Number (SSN) Card

### Resumes (that include places of employment with corresponding dates), for all owners, officers, and key personnel of applicant firm

### Certificate of Formation (signed by the state official) and any amendments

### Minutes of all stockholders and board of directors meetings

Include: Organizational Meeting(s) (including First), Last Annual Meeting and All Resolutions Affecting Ownership

### Minutes of First Corporate Organizational and Last Annual Meeting

### Copy of Birth Certificate and/or Passport

### Copy of Driver's License or State ID

### Proof of Texas Residency (Texas Driver's License or Property Appraisal) for HUB Streamline



Copy of Driver's License or State ID

Proof of Texas Residency (Texas Driver's License or Property Appraisal) for HUB Streamline

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### Required Documents

**Required documents must be provided when applicable to your firm. Failure to submit a required document without an explanation as to why any such attachment was not provided will result in a delay in processing and/or could result in denial.**

Last two Quarterly Texas Workforce Commission Reports (TWC Reports) or Employee Verification Documentation

Documentation verifying disability from Medical Doctor or Government Agency

If applicable

Copy of assumed name certificate

Sales Tax Permit

(3) Current contracts and/or invoices and proof of payment (bank statement matching invoices) for services provided in the area(s) which you seek certification

Documented proof of initial contributions used to acquire ownership each owner

i.e., loan agreements, bank statements showing withdrawal, certificates of deposits, and/or both sides of cancelled checks.

DD-214 Form from the Department of Defense verifying military service and discharge

If applicable

If applicant is a Regular Dealer or Wholesaler: List of distribution equipment owned or leased

DBE optional

Last 4 quarters of Texas Workforce commission Reports (TWC Reports)

Last four Quarterly TWC Reports (firms whose size standards are based on the number of employees)

Licenses or Certificates to perform work, if required by state law (CDL, P.E, Architect, Electrician, Plumbing, Law, etc.)

List of equipment and/or vehicles owned and leased including VIN numbers, copy of titles, proof of ownership, insurance cards for each vehicle

Building construction companies including general contractors, operative builders and trucking companies

Manufacturer Account(s) Information verifying dealer authorization

Authorization/Resolution and Bank Signature cards

Proof of Stock/Company Purchase (buy/sell agreement, cancelled check)

If the company was bought in existing or transfer



## Certification Application: Main Summary

Help & Tools

- Main
- Documents
- Signature
- Submit
- Utilities
- Cert List

**SCTRCA Test Business 1**  
 Type: **New Local (SMWVBE) Application**  
 App #: 9993146

Status: **Incomplete**  
 Started: **10/15/2019**

0% complete

Fill in each of the sections noted below by clicking the **Fill In** buttons; edit a completed section by clicking **Edit**. You can complete the sections in any order, and the system will save your information as you go. Once all sections have been completed, the application will be complete and you will be able to sign and submit.

The Contact Person noted below is the only user authorized to access this application. If someone else needs access, change the contact by clicking the drop down menu or grant them access on the Utilities tab.

**Need Help?**  
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[Sign up for a Training Class](#)

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### New Local (SMWVBE) Application Information

Type	New Local (SMWVBE) Application
Certifying Agency	South Central Texas Regional Certification Agency
Business Name	SCTRCA Test Business 1
Current Status	<b>Incomplete</b>
Application Number	9993146
Date for Deletion	1/13/2020 ( <a href="#">Extend</a> )
Contact Person	SCTRCA Test1 ▾ ( <a href="#">Add user not on list</a> )

This is the assigned user for this New Local (SMWVBE) Application. To ensure security of the record, only **YOU** have access unless you reassign it to another user for completion or explicitly grant access by clicking the **Utilities** tab and adding a user to the **Access List**.

### Sections and Documentation


Section 1: General Information		<b>Incomplete:</b> 0 completed of 8 required; 0 completed of 6 optional
Section 2: Business Information		<b>Incomplete:</b> 1 completed of 13 required; 0 completed of 0 optional
Section 3: Officer Information		<b>Incomplete:</b> 0 completed of 6 required; 0 completed of 0 optional
Section 4: Financial Information		<b>Incomplete:</b> 0 completed of 1 required; 0 completed of 0 optional
Document List		<b>Incomplete:</b> 0 attached of 17 mandatory; 0 attached of 25 required

### Signature and Submittal

Signature		
Submittal		

Delete New Local (SMWVBE) Application

# New Online Application Process



[Help & Tools](#)

### Certification Application: Main Summary

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[Submit](#)
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Status: Incomplete  
 Started: 3/15/2019

**SCTRCA Test Business 1**  
 Type: **New Out of Jurisdiction Local (SMWVBE) Application**  
 App #: 8545800

19% complete

Fill in each of the sections noted below by clicking the **Fill In** buttons; edit a completed section by clicking **Edit**. You can complete the sections in any order, and the system will save your information as you go. Once all sections have been completed, the application will be complete and you will be able to sign and submit.

The Contact Person noted below is the only user authorized to access this application. If someone else needs access, change the contact by clicking the drop down menu or grant them access on the Utilities tab.

#### New Out of Jurisdiction Local (SMWVBE) Application Information

Type	New Out of Jurisdiction Local (SMWVBE) Application	
Certifying Agency	South Central Texas Regional Certification Agency	
Business Name	SCTRCA Test Business 1	
Current Status	Incomplete	
Application Number	8545800	
Date for Deletion	6/13/2019 ( <a href="#">Extend</a> )	
Contact Person	SCTRCA Test1 <a href="#">(Add user not on list)</a>	

This is the assigned user for this New Out of Jurisdiction Local (SMWVBE) Application. To ensure security of the record, only **YOU** have access unless you reassign it to another user for completion or explicitly grant access by clicking the **Utilities** tab and adding a user to the **Access List**.

#### Sections and Documentation

Section 1: General Information	<input type="button" value="Fill In"/>	Incomplete: 4 completed of 7 required; 1 completed of 6 optional
Section 2: Business Information	<input type="button" value="Fill In"/>	Incomplete: 1 completed of 13 required; 0 completed of 0 optional
Section 3: Officer Information	<input type="button" value="Fill In"/>	Incomplete: 0 completed of 5 required; 0 completed of 0 optional
Section 4: Financial Information	<input type="button" value="Fill In"/>	Incomplete: 0 completed of 1 required; 0 completed of 0 optional

#### Signature and Submittal

Signature	<input type="button" value="Sign"/>	
Submittal	<input type="button" value="Submit"/>	

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# How long does the process take?

## Local Program

The processing timeframe for the Local Certification Program is approximately 60 days from the date your completed application is received.

\*Random Site Visits

## Federal Program

The processing timeframe for the Federal Certification Program is no less than 60 days and may take up to 90 days from the date your application is deemed complete.

\*Mandatory Site Visit

**\*Note: Site Visits can take up to 2 hours**

**\*Note: Virtual Site Visits are up to 1 hour**

# How Often Do You have to Renew and/or Update Certifications?

-Local certifications need to be renewed **every two years, after the 4-year initial**, along with any mandatory documentation: Affidavit of Eligibility, and Personal Net Worth Statement. Other Required documentation may include business and personal tax returns.

-DBE/ACDBE certifications do not expire; however, they do need to be updated **every year** to verify that the firm still meets the eligibility requirements. A Declaration of Eligibility is required with the most current business income tax returns.

## **Both Programs:**

1. If there are any changes made before the anniversary date, you must notify the agency and submit documentation within 30 days of the change. **ESPECIALLY EMAIL ADDRESSES**
2. Encourage you to submit copies of everything
3. We do not process your renewal or DOE until the anniversary month
4. We will notify you via email 60 days and 30 days prior to your anniversary date. We will also email you when you have lapsed. If we still do not have your documentation, we will give you a courtesy call.

# After You Get Certified

- Register with our Member Entities
  - VIA, COSA, Bexar County, CPS Energy, etc.
- Ensure you attend all pre-bid meetings
  - Informed about deadlines, procedures, dos & don'ts
- Marketing/Mail Outs
  - Put your certification information on business cards, stationery, website, and marketing materials
  - Mail out and inform other potential business partners that you are certified

**\*NOTE: NEVER PUT YOUR CERTIFICATION NUMBER ON MARKETING MATERIALS.**

# Leveraging your certification

- Reciprocity
- Not only do we accept other TUCP Certifications (Austin, Dallas, Corpus Christi, and Houston), but we also accept DBE Certifications. Which means there is less documentation to submit when applying for our local certifications.
- If you are already certified with the SCTRCA, you can obtain additional certifications for other local government agencies around the State of Texas.

# Networking Opportunities

Networking is essential to building your clientele

A few events:

- Certification Seminars/Workshops
- BOTS (Business Opportunities for Texas at San Antonio) [www.bots-sa.com](http://www.bots-sa.com)
- Trade/Expo Shows
- Chamber of Commerce
- The Maestro Entrepreneur Center
- PTAC Breakfast/Workshops
- SCTRCA Business Awards Luncheon and Bowling Event
- Webinars

# Member Entities

<u>Member Entity</u>	<u>Phone Number</u>	<u>Website</u>
Alamo Colleges	210-485-0127	<a href="http://www.alamo.edu">www.alamo.edu</a>
Bexar County	210-335-2280	<a href="https://www.bexar.org">https://www.bexar.org</a>
Brooks Development Authority	210-845-3729	<a href="http://www.brookscity-base.com">www.brookscity-base.com</a>
City of San Antonio	210-207-3900	<a href="http://www.sanantonio.gov">www.sanantonio.gov</a>
Edwards Aquifer Authority	210-477-8508	<a href="http://www.edwardsaquifer.org">www.edwardsaquifer.org</a>
Port Authority of San Antonio	210-362-7849	<a href="http://www.portsanantonio.us">www.portsanantonio.us</a>
San Antonio Housing Authority	210-477-6165	<a href="http://www.saha.org">www.saha.org</a>
San Antonio ISD	210-224-2781 x114	<a href="http://www.saisd.net">www.saisd.net</a>
San Antonio International Airport	210-207-3450	<a href="http://www.sanantonio.gov/aviation">www.sanantonio.gov/aviation</a>
San Antonio River Authority	210-302-3603	<a href="http://www.sara-tx.org">www.sara-tx.org</a>
San Antonio Water System	210-233-3420	<a href="http://www.saws.org">www.saws.org</a>
University Health System	210-358-9114	<a href="http://www.universityhealthsystem.com">www.universityhealthsystem.com</a>
VIA Metropolitan	210-362-2077	<a href="http://www.viainfo.net">www.viainfo.net</a>



# Frequently Asked Questions



- 1. Why do we need the supporting documents along with the application?**
  - Supporting documents are needed to verify that the firm meets the eligibility requirements of the Business Enterprise Program and/or the Disadvantaged Business Enterprise Program
- 2. Does your agency process HUB Zone or 8A?**
  - We do not process HUB Zone or 8A Certifications. Both are done through the Small Business Administration
- 3. Can I apply for the HUB Certification?**
  - We do not process HUB Certifications. Vet-HUB offers the HUB Certification for veteran-disabled businesses.

# Resources



South-West Texas Border

**Small Business  
Development Center Network**

*Procurement Technical Assistance Center*

**SCORE**

**SBDC**

**Maestro Entrepreneur Center**

**Launch SA**

**People Fund**

**LiftFund**

**HCA**

**Local Chambers**

# Questions?

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[info@supply-sa.org](mailto:info@supply-sa.org)



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